

**Page Denied**

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21 JUN 1988

NOTE TO: ADDI

SUBJECT: Car and Driver for DI Use

1. With your approval, I have made arrangements to purchase a medium size air-conditioned sedan (Ford Taurus/Chevrolet Celebrity range at [redacted] and to contract with Ogden-Allied for a driver (annual cost [redacted]). Both will be dedicated to DI use. The car will be equipped with a mobile telephone.

2. As we discussed, the car and driver will be controlled by MPSS with the primary customer being ACIS. If by 9:00 a.m. daily the car and driver have not been scheduled for use by ACIS, the car and driver will be made available during the unscheduled times to support other DI Office Directors/Staff Chiefs and their deputies. This dispatch method will be reviewed after 60 working days to determine if there is a better way of dispatching the vehicle and driver. Once the car and driver are in place, appropriate DI units will be notified that they are available and how to reserve their use.

APPROVED: Yes   A   No       ~~ADMINISTRATIVE-INTERNAL USE ONLY~~

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26 MAY 1988

MEMORANDUM FOR: Director of Logistics

FROM:



Chief, Management, Planning and Services Staff, ODDI

STAT

SUBJECT:

Driver for the Arms Control Intelligence Staff

REFERENCE:

- A. ACIS Memo Dated 10 May 88, (359188);  
Same Subject
- B. MPSS Memo, undated, Same Subject

1. We propose using the services of an Ogden-Allied employee as a full-time driver for the Arms Control Intelligence Staff (ACIS). As an employee of Ogden-Allied, the driver would not count against the strength of either the Office of the Deputy Director for Intelligence or the Office of Logistics and would, therefore, negate the need for a slot.

2. As cited in the referenced memoranda, ACIS management has made a good faith effort to compensate for the lack of reliable individual motorpool support by using other forms of available transportation such as taxis and shuttle buses. For reasons of security, cost and timeliness these alternatives have not been satisfactory. It is our contention that at present a dedicated driver would be actively employed 75% of an average workweek.

3. In view of the information presented above, we request that arrangements be made to utilize the services of an Ogden-Allied employee as a dedicated driver for ACIS. We understand that we would buy the vehicle.



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ACIS - 359/88

10 May 1988

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence

FROM:

[REDACTED]  
Chief, Arms Control Intelligence Staff

STAT

SUBJECT: Transportation

1. This is a request for your assistance in resolving a long-festering issue concerning transport for ACIS officers. [REDACTED]

25X1

2. My patience came to an end with the latest incident a few weeks ago. I could not get a car or taxi to go to the State Department for a meeting of the Moscow Ministerial team. This is only one of the increasing number of times recently that we have been unable to secure transportation despite requests the day before or early morning the day the car was needed. [REDACTED]

25X1

3. We have been going through channels for two years seeking relief so we can meet our commitments to represent the DCI at numerous meetings downtown. We have made clear in several memos the time wasted using the shuttle bus and noted the cost, security and safety hazards associated with taxi travel. We use the shuttle buses as we can but, they can't get us to our appointed rounds without great time loss or a missed appointment. Each taxi trip wastes 15-30 minutes coming and going to the visitors center. In one quarter last year, DC/ACIS rang up \$900.00 taxi fares and this year ACIS has tallied \$918.00 in fares. Moreover, the conditions of the cabs, driving habits of the drivers, and the alien background of many drivers leave us vulnerable to security problems. [REDACTED]

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4. We need help now--not later. I can offer four possible solutions

- Assign a dedicated driver or an Allied driver for ACIS;
  - Let us take aboard someone to act as our "person-Friday";
  - Establish a priority for us in the motorpool que; or
  - Share one of the dedicated drivers.
5. I would be pleased to discuss this matter with you.

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MEMORANDUM FOR: Chief, Facilities Management Division  
Office of Logistics

FROM:

[redacted]  
Chief, Management, Planning and Services Staff, ODDI

STAT

SUBJECT:

Requirement for Motor Pool Support

1. Request a full-time Motor Pool vehicle and driver be assigned to the ODDI/Arms Control Intelligence Staff (ACIS) as soon as possible. [redacted] 25X1

2. Virtually all staff members of ACIS are required to attend meetings at the White House, Department of State, Community Headquarters Building, Pentagon, and a number of other locations within the Metropolitan area at least once and often twice or more a day. To the maximum extent possible, ACIS personnel use the Agency Shuttle buses and the Motor Pool has been very helpful in providing a car and driver when available. However, tight meeting schedules at different locations on the same day, length of meetings, general lack of parking in the buildings visited usually precludes using a U-Drive government vehicle or POV. For example, meetings attended by Deputy Chief, ACIS, over a three-month period (mid-September through mid-December 1987) cost the Agency over \$900.00 for taxi's, POV mileage and parking. This figure does not take into consideration the number of times he used a motor pool vehicle and driver or Agency shuttle service. Other ACIS staffers incurred similar expenses. [redacted] 25X1

3. With the establishment of the INF Monitoring Center at Headquarters in the near future, the incident of travel by ACIS officers to other government buildings in the Metropolitan area will increase dramatically. It is anticipated that there will be daily trips to the on-site verification organizations, as well as to other Agencies involved in the verification process. It is now felt that the use of a dedicated vehicle/driver would run from 70% to 75%. With the INF Monitoring Center up and running, that figure would increase by at least 50%. A part of the increase would be alleviated by U-Drive vehicles, Agency Shuttle buses, and POVs. [redacted] 25X1

[redacted]

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